

RULES & REGULATIONS / INSTRUCTIONS RELATED TO MIGRATION

A) Migration Regulations mentioned in the Admission Regulations, UE Lahore

- 1) Migration may be allowed by the Vice Chancellor on the recommendations by the Head of the concerned Institute / Division / College on receiving the complete migration form and the requisite fee.
- 2) Migration will be allowed from one campus to the other at any time except during the first and the final semester of a degree program provided that the courses already read are not in variance with those of the Institute / Division / College where migration is sought.
- 3) Candidates of the evening session will only be allowed migration subject to the payment of the total fee to the concerned Institute / Division / College as re-admission fee.
- 4) No candidate will be allowed migration to the other Institute / Division / College if his / her admission merit falls below the admission merit of the Institute / Division / College where migration is sought.

B) General Instructions for the Heads of the Institutes

- 1) The Head of Institute, where the student is enrolled, will certify the correctness of the statements made by the student
- 2) If an applicant be a detained student or one who has been degraded or against whom any disciplinary action has been taken, the Head of the Institute should specifically mention it in his/ her remarks
- 3) The Head of Institute, where the student is seeking migration, will check the merit of the concerned program and ensure / certify that the applicant falls in the merit

C) General Instructions / Regulations for the Students

- 1) No student shall be migrated to another UE Division / Campus / College unless:
 - a) One or the other of the following conditions is satisfied by him / her:
 - i) If a change of residence by his / her father or guardian has made it necessary for a student to change his / her Institute
 - ii) If a candidate seeks migration owing to change in financial circumstances (such cases should be supported by certificate from the Head of the Institute)
 - iii) If in the interest of Institute's Discipline
 - b) He / she has obtained permission of the Vice Chancellor through his / her Head of Institute
- 2) Migration will only be allowed from one Affiliated College to another Affiliated College and one UE Division / Campus to another UE Division / Campus.
- 3) The student should obtain the sanction of both the Heads of Institutes where he / she is enrolled and where the migration is sought
- 4) After the Permission / Sanction of both the Heads of the Institutes (i.e. signatures & stamps on the Migration Form), this form should be sent to the Controller of Examinations, University of Education, Lahore alongwith the following attachments
 - a) Copies of all the previous educational documents
 - b) Copies of Computerized National Identity Card of the student and his / her guardian
 - c) Original Fee Deposit Challan / Demand Draft in favour of Treasurer, University of Education, Lahore amounting **Rs. 5030/-** (as Migration Fee including Migration Form Fee)
 - d) Copy of Merit List of the Institute where the student is enrolled
 - e) Copy of Merit List of the Institute where the Migration is sought
 - f) Paste One Photograph on the specified place