Applications are invited from the Punjab Domiciled Pakistani for the following posts.

<table>
<thead>
<tr>
<th>Sr.</th>
<th>Post/ Category/Basic scale</th>
<th>Qualification/Experience/Eligibility Requirements/age</th>
</tr>
</thead>
</table>
| 1.  | Director (Planning & Development) (BS-20) on contract basis | PhD in Education, Public Administration, Management Sciences, Administration Sciences or Commerce with fifteen years relevant experience in BS-17 or above in the Government, a University or an Educational Institution;  
**OR**  
Master degree (first division) in Education, Public Administration, Management Sciences, Administrative Sciences or Commerce with twenty years’ relevant experience in BS-17 or above in the Government, a University or an Educational Institution.  
Age  
upto 65 years |
| 2.  | Deputy Director (Administration, Finance, Examinations) (BPS-18) | Master degree (first division) in relevant subject or equivalent with six years’ relevant experience.  
Age  
30-40 years |
| 3.  | Network Manager (BPS-18) | Master degree (first division) in relevant subject or equivalent with six years’ relevant experience.  
Age  
30-40 years |
| 4.  | Senior Engineer (BPS-18) | BSc (Civil Engineering) with six years’ relevant experience in BS-17 or equivalent in Government, a university or an educational institution.  
Age  
25-40 years |
| 5.  | Assistant Director (Administration, Finance, Examinations) (BPS-17) | Master degree in relevant subject or equivalent with one years’ relevant experience for those who obtained first division in master’s degree and five years relevant experience for those who obtained second division in master’s degree.  
Age  
22-35 years |
| 6.  | University Engineer (BPS-17) | BSc (Civil Engineering) with one years’ relevant experience in BS-17 or equivalent in the Government, a university or an educational institution.  
Age  
22-35 years |
| 7.  | Software Engineer (BPS-17) | Master degree in relevant subject or equivalent with one years’ relevant experience for those who obtained first division in master’s degree and five years relevant experience for those who obtained second division in master’s degree.  
Age  
22-35 years |
| 8.  | Inventory Officer (BPS-15) | i. Master degree (second division) from an institution recognized by HEC; or  
ii. BSc with five years’ experience in the relevant field.  
Age  
18-25 years |
| 9.  | Senior Key Punch Operator (BPS-15) | i. Master degree (second division) from an institution recognized by HEC; and  
ii. Computer certification in relevant discipline with one year experience in the relevant field.  
Age  
18-25 years |
| 10. | Key Punch Operator (BPS-12) | i. BA, BSc or B.Com (second division); and  
ii. having relevant computer certification with three years’ relevant experience.  
Age  
18-25 years |
| 11. | Accounts Assistant (BPS-12) | i. BA, BSc or B.Com (second division); and  
ii. having relevant computer certification with three years’ relevant experience.  
Age  
18-25 years |
| 12. | Junior Audit Officer (BPS-12) | i. BA, BSc or B.Com (second division); and  
ii. having relevant computer certification with three years’ relevant experience.  
Age  
18-25 years |
| 13. | Junior KPO (BPS-7) | i. BA, BSc or B.Com (second division); and  
ii. having relevant computer certification.  
Age  
18-30 years |
| 14. | Laboratory Assistant (BPS-7) | Middle being a skilled worker certification with three years’ experience in the relevant field.  
Age  
18-30 years |
<table>
<thead>
<tr>
<th>No.</th>
<th>Post Description</th>
<th>Qualification</th>
<th>Experience</th>
<th>Age</th>
</tr>
</thead>
<tbody>
<tr>
<td>15.</td>
<td>Office Assistant (BPS-5)</td>
<td>Secondary School Certificate with computer knowledge or primary skilled worker with two years' experience in the relevant field.</td>
<td></td>
<td>18-30 years</td>
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<td>16.</td>
<td>Attendant (BPS-2)</td>
<td>Primary Pass</td>
<td></td>
<td>18-30 years</td>
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<td>17.</td>
<td>Security Guard (Female) (BPS-2)</td>
<td>Primary Pass</td>
<td>Retired Army Personnel with Primary</td>
<td>18-30 years</td>
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<tr>
<td>18.</td>
<td>Janitorial Assistant, Baildar, Naib Qasid, Sweeper (BPS-2)</td>
<td>Primary Pass</td>
<td></td>
<td>18-30 years</td>
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</tbody>
</table>

**Note:** Experience, where prescribed, would include equivalent experience, in a profession or in the service of an autonomous or semi-autonomous organization or private organization gained after acquiring the basic requisite qualification for the post.

**General Information**

1. Degrees only from HEC recognized Universities/degree awarding Institutions will be considered.
2. Foreign degree holders must submit their equivalence certificate/(s) issued by the HEC, Pakistan.
3. Candidates presently working in Government, Semi Government and Autonomous Bodies must send their applications through proper channel only. Applications submitted without NOC, issued by the competent/appointing authority, shall not be entertained. Advance copy of application is not acceptable.
4. Application, on the university prescribed form, with complete bio-data and attested relevant documents along with original bank draft/postal order/challan form of Rs.2000/- for the post at Sr. # 01, Rs. 1000/- for the posts at Sr.# 02 to 07 and Rs. 500/- for the posts at Sr.# 08 to 18, payable to the Treasurer, University of Education, Lahore should reach in office of the Registrar by 15.4.2016.
5. Incomplete applications or applications received after due date (even dispatched through courier) will not be accepted.
6. Application form can be obtained from office of the Registrar or may be downloaded from the University website: www.ue.edu.pk.
7. Relaxation in upper age limit may be granted to suitable candidates as per rules.
8. Only shortlisted candidates will be invited for interview. No TA/DA will be admissible.
9. The Selectees will be liable to serve in any Campus/Division of the University of Education, Lahore.
10. The quota for disable persons, minorities and women will be observed as per rules.
11. Candidates applying for more than one post shall submit separate application complete in all respects.
12. University reserves the rights to increase/decrease or totally withdraw the vacancies without assigning any reason.

Registrar, University of Education, College Road Township, Lahore-Pakistan.
Phone: 042-99262227 Fax: 042-99262226